

Eddie Baza Calvo

Ray Tenorio Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Thursday, April 25, 2013
Retirement Fund Conference Room

# **MINUTES**

## I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting was called to order at 3:00 p.m. Thursday, April 25, 2013, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred P. Leon Guerrero officiated.

#### **Board of Trustees Present:**

Wilfred P. Leon Guerrero, Chairman Gerard A. Cruz, Vice Chairman James R.F. Duenas, Trustee Joe T. San Agustin, Ex Officio

### **Staff Present:**

Paula Blas, Director Rosalia Bordallo, General Accounting Supervisor Trustees:

Joe T. San Agustin Chairman

Wilfred P. Leon Guerrero,Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

(Vacant)
Members' & Benefits Committee,
Chairman

Katherine T.E. Taitano Trustee

James R.F. Duenas Trustee

### II. ACTION ITEMS

- 1. March 8, 2013 Regular Investment Committee Meeting Minutes
- 2. October 25, 2012 Due Diligence Meeting for the Quarter Ended September 30, 2012 Minutes
- 3. January 24, 2013 Due Diligence Meeting for the Quarter Ended December 31, 2012 Minutes

A motion was made by Vice Chairman Gerard Cruz, seconded by Trustee James Duenas, to approve the minutes of the October 25, 2012 Due Diligence Meeting, subject to technical corrections, and to table the minutes of March 8, 2013 Regular Investment Committee Meeting, and the January 24, 2013 Due Diligence Meeting. Without objection, the motion was passed.

#### III. OPEN ITEMS

None

## IV. NEW BUSINESS

1. Quarterly Performance

Chairman Leon Guerrero stated that Terry Dennison of Mercer Investment Consulting, Inc. provided and overview of the Defined Contribution (DC) Plan's Investment Performance for the Quarter Ended March 31, 2013, noting that there are no recommendations for additions or replacements at this time. However, he recommended the following:

a. Keep on Watch:

Franklin Small-Mid Cap Growth Fund

b. Remove from Watch List:

Baron Small Cap Fund

c. Place on Monitor:

BlackRock Life Path Funds

Chairman Wilfred Leon Guerrero, seconded by Vice Chairman Gerard Cruz, moved to accept the Retirement Fund's Investment Consultant's recommendation to keep Franklin Small-Mid Cap Growth Fund on the Watch List; remove Baron Small Cap Fund from the Watch List; and place BlackRock Life Path Funds on Monitor. Without objection, the motion unanimously passed.

## V. INFORMATIONAL ITEMS

None

#### VI. OPEN DISCUSSION

None

## VII. CORRESPONDENCE

None

## VIII. ANNOUNCEMENTS

1. Next Due Diligence Meeting: July 25, 2013

Chairman Leon Guerrero informed the Committee members that the next Quarterly Performance meeting is tentatively scheduled for July 25, 2013.

## IX. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Vice Chairman Gerard Cruz, seconded by Trustee James Duenas, to adjourn the meeting at 3:15 p.m. Without objection, the motion was passed.

Respectfully submitted,

JACKÍÉ M. BLAS Recording Secretary **AFFIRMED:** 

WILFRED P. LEON GUERRERO, Ed.D. Investment Committee Chairman